

## TENDER NOTICE

Office of the Senior Civil Judge (Admin), Mardan invites sealed tenders from well reputed firms/suppliers in respect of the following item.

### **Description:-**

#### **Stationary:**

- ✚ Computer paper 80 gram (legal size)
- ✚ White paper 70 gram (legal size)
- ✚ Other stationary items (Details/specification can be obtained from office).

### **Terms and Conditions:-**

- (1)The last date for submission of tender is **31.05.2021**, personally or through registered post/courier which will be opened at 10:30 AM on the same day.
- (2)The purchase will be made in accordance with KPPRA Rules 2014.
- (3)2% of total bid amount as Earnest Money / Security deposit should be attached with the tenders in the shape of the pay order / demand draft.
- (4)The bidder /firm must be registered with sales tax and income tax department and should not be black listed.
- (5)The bidder / firms must provide samples of the items before the purchase committee for checking as per required specification.
- (6)Rates offered must be quoted in Pak Rupees and including GST and other applicable taxes (if any).
- (7)Delivery period will be 7 days after issuance of supply order.
- (8) Failure in supply within the stipulated period or below standard shall entail forfeiture of the earnest money/call deposit.
- (9)The admissible taxes will be deducted at source.
- (10)Free of cost delivery of goods shall be the responsibility of the firm.
- (11)The Authority reserves the right to reject any or all of the bids with assigning cogent reason.

**(Muhammad Shoab)**  
**Senior Civil Judge (Admin)**  
**Mardan**